2025 Meeker Regional Library District
Special Board Meeting
December 3, 2025

1) Call to Order.
The meeting was called to order by Ms Grieser @ 6:00 PM
Ms Selby, Director present
Ms Schmidt CEGR Law attending via zoom

2) Pledge of Alligance

3) Declaration of Quorum
Roll call by *Ms Leavitt*
Mr Cobb absent, Ms Grieser present, Ms Leavitt present, Mr Moffitt absent, Mr Olson present via Zoom.

4) Meeting Notice and Posting
Ms Selby confirmed that the meeting notice and agenda were posted on the library website and at the entrance of the library pursuant to statute 24 hours before the meeting.

5) Approval of Agenda
Ms Leavitt moved to approve agenda as presented, *Mr Olson* second, motion carried

6) Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Celebration comments are welcome at this time.
There were no community members attending in person or online

7) Old Business
Discuss and consider approving purchase of HVAC Units
Mike with Patriot Heating & Cooling contacted Ms Selby December 2nd to report he had located 3 HVAC units that matched our existing rooftop units. They are the only ones he could source in the US and did not believe they would still be available if the board waited until the December 10th (next regular meeting) for purchase approval. The advantage of acquiring these units would be a lower cost and more efficient than newer units. Patriot requires a $24,000 deposit to order the 3 units, if they are still available. There is a potential $500 rebate if purchased prior to Dec 31st. Patriot would not expect to install them immediately, potential scheduling spring 2026. Ms Leavitt mentioned several thoughts on storing the units. A complete bid has been presented for the board to discuss and consider approving at the December 10th meeting.
Ms Leavitt moved to initiate the purchase of the 3 Rooftop Units from Patriot Heating and Cooling with a required $24,000 deposit, *Mr Olson* second, motion carried

Ms Selby will e-mail Patriot H&C tonight, informing them of the board's approval to order the units. Ms Selby has contacted Mr Wilson (CLA) to make arrangements for the deposit to be sent to Patriot as soon as they confirm the units are still available and ordered.
Ms Selby will keep the board informed as she receives information from Patriot H&C

14) Adjourn.
6:20 PM

Respectfully Submitted,

Toby Leavitt
Secretary / Treasurer Meeker Regional Library Board of Trustees

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Date approved

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John Moffitt, President

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Date signed