

**2025 Meeker Regional Library District
Regular Board Meeting
June 25, 2025**

Board Members present: Michael Cobb, Toby Leavitt, John Moffitt, Dan Olson

Board Members absent: Keri Grieser

Attending via Zoom: Glory Schmidt (CEGR Law), Ingrid Skrehart (Colo Empl Council)

Director present: Kristina Selby

Public Attendance: 11

CALL MEETING TO ORDER Time: 5:30 PM

PLEDGE OF ALLIGENCE

APPROVE AGENDA

Mr Moffitt removed the executive session.

Ms Schmidt explained Mr Moffitt had called her earlier today, with his view point that the board is not ready to adopt the Collections Policy, or the Children and Parents Policy and that there was just not enough time to give those the attention they need this evening. Therefore, the executive session is not needed, she added that the board needs to give attention to these policies and place them on the July agenda for approval with executive session optional. The board has been given both revised policies that line up with statute.

Mr Olson questioned the need for an executive session, imagining noncompliance issues now or in the future and asked for clarification.

Ms Schmidt stated that both of these policies can be sensitive. Executive session (with attorney client privilege) would allow frank discussion, with reminders of current case law and legislation where applicable.

Mr Moffitt made the decision to place one policy with executive session on the July agenda, and then went on to review time limits on the rest of the agenda items, and questioned the relevance of discussion items, HVAC system and board terms solutions.

Ms Leavitt reminded the board there needed to be a motion to amend the agenda.

Mr Moffit made a motion to eliminate the executive session, remove Collections policy and Children and Parent policies, place time limits on 2 presentations, (random discussion within the motion) adding strategic planning to discussion.....

Mr Olson Second. Mr Cobb-yes Mr Olson-yes Mr Moffitt-yes Ms Leavitt-no Motion passed

Ms Leavitt made a motion to allow Mountain Valley Bank presentation immediately after approval of financials, and eliminate item 3 which is part of the financial reports. Mr Olson second, motion passed unanimously.

PUBLIC COMMENT begin 5:45 end 5:49

2 Speakers:

Jeni Morlan, public response

Chris Casey, questioned executive session tied to a public policy

Discussion: the current draft of the collections policy can be available to the public prior to the adoption of the policy. No vote is required if the board agrees to post it. Mr Moffitt stated we were definitely not ready to do that.

APPROVAL OF MINUTES

May 28, 2025 MINUTES

Mr Moffitt motion to approve, Mr Cobb second. Motion passed unanimously

FINANCIALS

FINANCIAL REPORTS

(current month Profit Loss, current month Balance Sheet, YTD Budget vs Actual)

Mr Moffitt questioned balances. Ms Leavitt clarified the difference between month end bank statement balances vs. the balance sheet cash in bank.

Discussion: There was no balance sheet last month. EFT payroll has failed 2 months in a row. COLOCPA is willing to come to a board meeting quarterly but that needs to be added to the service agreement. It was suggested that Marlo Coates represent COLOCPA in July's board meeting. Mr Olson suggested a related executive session be added to the agenda.

Mr Moffitt moved to accept financials, Mr Olson second, motion passed unanimously

Paula Amick presented from Mountain Valley Bank

Ms Schmidt will provide the board with a Local Government Financing Memo as to what Special Districts can and cannot invest in, by law. We need an investment policy.

Mr Moffitt, made a motion to open a Meeker Regional Library District checking account at Mountain Valley Bank, second by Mr Olson. After discussion, the motion passed unanimously.

Mr Moffitt asked if there was ever any response from Bank of the San Juans, Ms Leavitt responded with No.

SCHOOL LIBRARIAN REPORT

Ms Garcia has weeded out over 100 books at the elementary, she will get to the middle school next. All Colorado Book Award books are retained. There were only 3 missing books at the elementary!!!

LIBRARIAN REPORT

Ms Selby reported, circulation is up this year. Summer reading program is underway. 50 people attended the paint a book tote bag event. Stay and Play program is a success. Sportsmanship books were provided to all kids signed up for summer programs at the Rec Center. The Library now has Business Prime through SDA, and tax exempt status has finally been established. Our Website host, Streamline, had a webinar on ADA compliance for government websites disclosing a beta site that remediates documents within seconds. There were over 80 documents that weren't ADA compliant, mostly agendas and minutes. The Beta Service was free but the district will have to sign up for services moving forward. Mr Olson offered to look at the user agreement with Ms Selby. The new survey is posted on the library website. High Rise tree service hung the sails in the courtyard. In teaming with Meeker Arts Center, a teen library volunteer is reading Matilda to a group of older kids. The next MAC play is Matilda, so they are donating a free ticket to each child that attends all the readings of the Matilda book.

OLD BUSINESS

BYLAWS

Mr Moffitt motioned to approve the most recent updated bylaws, vetted by CEGR Law, Ms Leavitt second, with no discussion, motion passed unanimously.

Mr Moffitt requested a table of contents page

Ms Leavitt requests dates adopted be added on face of all policies and documents

Ms Schmidt agreed to make both requests happen

SCHOOL MOU

A redlined version of the MOU was presented to the board by CREG Law, highlighting the additions to the document.

Ms Leavitt wanted to confirm the updated document would be ready to present to the district upon board approval. With confirmation of that by Ms Schmidt, Ms Leavitt motioned to approve the School District MOU, Mr Moffitt second, with no discussion, motion passed unanimously. Ms Selby will deliver the signed document to the school district for their approval.

COLOCPA ACCOUNTING SERVICE AGREEMENT

CEGR Law has updated the COLOCPA service agreement. A scope of work shall be requested from COLOCPA to add to the agreement. The service agreement will be on the July agenda for approval. CPA will be requested to attend.

NEW BUSINESS

ZOOM PRESENTATION - COLORADO EMPLOYERS COUNCIL - INGRID SKREHART Compensation & Benefits Analysis

Ingrid presented the second half of her original presentation, addressing benefits.

DISCUSSION / BOARD COMMENT 7:07 PM

Ms Selby reported ongoing issues with the HVAC system, with 2 separate incidences of failure. Mr Moffitt stated it will not be an easy process due to changing EPA requirements on coolant, but will get an assessment from 2H.

Ms Leavitt suggested presenting recommendations to the appointing authorities for the appointment process administration, sooner than later. Also mentioning that there should be a conversation regarding the correction of term lengths for the 2 terms ending simultaneously.

Mr Moffitt is not available in July or August for workshops

Ms Leavitt noted that two policies were taken off the agenda tonight and the board needs a plan to work on them. Mr Moffitt stated "because they have not been done in the last 20 years, I'm not going to panic over it".

Ms Leavitt clarified that the board agreed to move forward in improving the application process and offered to get an outline ready for the board to look at next meeting

Ms Leavitt requested the new bylaws be added to the website. Expressed concern about engagement with the public during a board response, would like to see the process defined.

Mr Olson is concerned about the accrued paid time off and associated dollars presented in the Colorado Employers Council presentation.

Mr Cobb expressed concern about a statement made by Ms Skrehart regarding why the minimum wages should be put in place

Mr Moffitt mentioned by title, 3 books he was glad to see in the library

Note: Strategic planning was added to this agenda by a motion, the board meeting was adjourned by the chairman without addressing the subject.

MEETING ADJOURNED 7:28 PM

NEXT:

REGULAR MEETING July 30, 2025, 5:30 PM

Respectfully Submitted,

Toby Leavitt

Secretary/Treasurer Board of Trustees Meeker Regional Library District

Date approved: _____

Board President : _____

John Moffitt