

**2025 Meeker Regional Library District
Regular Board Meeting
November 19, 2025**

1) Call to Order.

The meeting was called to order by Mr Moffitt @ 5:30 PM
Ms Selby, Director present
Ms Schmidt CEGR Law attending via zoom
Paul Wilson CLA CPA attending vis zoom

2) Pledge of Alligance

3) Declaration of Quorum

Roll call by *Ms Leavitt*

Mr Cobb present, Ms Grieser present, Mr Moffitt present, Ms Leavitt present, Mr Olson present.

4) Meeting Notice and Posting

Mr Moffitt did not call for the confirmation of meeting notice

5) Approval of Agenda

Mr Cobb moved, *Ms Leavitt* second, motion carried.

6) Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person. Celebration comments are welcome at this time.

Community members present: 18

2 speakers, Chris Casey and Jennifer Morlan Beginning 5:32

Compliments to the library staff in working with about 40 middle school kids in study class that comes once a month. The kids got library cards, toured the library to become familiar with all the different things available besides checking out books. Next month they will have a learning session about online newspapers and doing research. Great collaboration and new excitement with reading and learning.

Compliments on the Library website, as well as Ms Grieser's idea to use Mill Levy funds for the operating budget. Suggestion that repairs and maintenance be considered operational items. Pointed out that the \$250K capital budget had no mention of a plan, even a rough idea would support transparency. Several points were made in the spirit of improving the efficiency of the board and to reduce public dissatisfaction. Stating the Library is vital to our community and asked the board not to continue the trend of shortsightedness.

End: 5:37

7) Approval of October 29, 2025 Regular Board Meeting Minutes

Ms Grieser moved to approve the minutes as presented, *Mr Cobb* second, motion carried.

8) Financial Report

a) Discuss Monthly P&L, YTD Balance Sheet, YTD Budget

b) Consider and approve October 31, 2025 financials

Ms Selby reported that the financial reports were not available, but that there were no expenses out of the ordinary.

Ms Leavitt clarified that October financials are tabled until December's regular meeting.

9) School Librarian Report from Amber Garcia

Third, fourth & fifth graders made Veterans Day decorations, raised the flag, and listened to the veterans (7) and Ranger (the dog) give presentations and interact with the kids. They also learned flag etiquette. Third graders are starting to do book reports. They made paper Turkeys and wrote what they were thankful for. Fourth and fifth graders made up a Jeopardy game.

Ms Grieser added that the Veterans Day experience keeps coming back up and it was obvious that the kids loved it.

10) Director Report from Kristina Selby

Ms Selby reported that all her 2025 Director reports are now available on the website. New programs coming up, Close Knit, New Book Club. Digital resource highlight this month is News Bank, which makes available 52 different magazines and News papers including The Herald Times. Options allow one to view the citation, e-mail the article, print it, download it, create a folder, or share it to a Google Classroom. A new item in the Library of Things is a memory kit. A clear backpack (multiple) created for caregivers, friends and families of people with dementia or memory loss. It includes items that support cognitive function, fine and gross motor skills, and conversation starters. They will be ready to check out soon. Two new digital resources will be added this month. Bibliotel, a spanish based site that we are getting through the Colorado Library Consortium who partnered with Bibleotel to give one year free subscriptions to rural Libraries. *Ms Selby* stated we currently have approximately 20 digital resources on the Library website. Starting Nov 21st, one week subscriptions will be available for the Washington Post. Starting in January, "Virtual" will provide virtual conversations with best-selling authors. The Board Application IGA was well received by the Town Council, with the Town attorney being very complimentary of the document and how well it was written. *Ms Selby* reported submitting 12 board applications to the County on November 17th, the County had one, making 13 total. The draft of the Employee Handbook has been sent to the Colorado Employers Council for review. Square One Radon will be installing a new mitigation system, including a barrier, one or two fans, along with a recommendation that the cracks in the floor be repaired. *Ms Selby* has contacted a local contractor to repair the floor.

Ms Selby clarified a typical annual subscription renewal process with the board.

Mr Cobb talked about the number of people that are unaware of the resources available at the library.

11) Old Business

a) Discuss HVAC update

Amber & Mike with Patriot Heating and Cooling were in person to speak to the board about the HVAC solutions. After a very brief walk through, Mike touched on the ductwork, solar gain in the NW corner room, age of units, unclear on safety checks and maintenance. Mike recommended

some mini splits in certain areas. He also cited 2 or 3 different ways to go about this, and costs would vary from \$40K to \$90K. He needs some direction to move forward and would need a planned walk through to come closer to needs and costs.

Ms Leavitt asked for clarification that Patriot would design, install and maintain the work. Mike confirmed that. Noting that contact was made with the Fire Chief inquiring about Patriot. He had nothing but good comments, stating Patriot was timely in returning calls, meeting all time lines and commitments so far, and good communications.

Mike notified the board that there is a panel missing on the unit above the meeting room. It needs to be replaced to prevent moisture from going into the unit. He is willing to do that.

Mike will contact Ms Selby to schedule a wall through.

b) Discuss IGA between Town, County and District

Ms Schmidt provided some details and a timeline of the trustee application IGA for the public.

The Town approved the IGA with removal of one section regarding removal of a trustee.

The County tabled the IGA at their November meeting and announced that they want to meet after the first of the year to discuss the reasoning for the IGA along with some questions. Ms Schmidt has contacted both attorneys to try and get a meeting scheduled.

12) New Business.

a) Discuss and Consider Public Donation request from Meeker Elementary School

Samuel Richter, a 5th grade teacher at Meeker Elementary was present with a donation request for the upcoming Accelerated Reader Drive. The program includes both 4th and 5th graders. The \$500 request would go towards prize incentives. The program aims to keep young readers of all skill levels excited.

Ms Leavitt moved to approve this request, *Mr Cobb* second, motion carried with *Ms Grieser* abstaining

b) Discuss and Consider Approval of Unaccompanied Adult Policy

Ms Schmidt gave a brief description of the policy for the public.

This policy was reviewed by the board in the November 11th Workshop.

Mr Moffitt moved, *Ms Leavitt* second, motion carried

c) Discuss and Consider Approval of Computer & Internet Policy

Ms Schmidt gave a brief description of the policy for the public

This policy was reviewed by the board in the November 11th Workshop.

Ms Grieser moved, *Mr Olson* second, motion carried

d) Discuss and Consider Approval of Internet Filter Installation

This policy was reviewed by the board in the November 11th Workshop.

Mr Olson moved, *Ms Grieser* second, motion carried

e) Discuss and Consider Engaging McMahan and Associates to perform 2025 Audit

Ms Leavitt reported contacting Matt with McMahan & Assoc. to review and confirm the engagement agreement details. The engagement organizer is already in play, there has been

communication between CLA, Ms Selby and Matt. The plan is to start the audit February 2nd. The cost has increased \$300. The agreement is the same as last year.

Ms Grieser moved to accept the engagement agreement, *Mr Olson* seconded, motion carried

f) Conduct Public Hearing on 2026 Budget

Consider a Resolution to Adopt 2026 Budget, appropriating sums of money and setting Mill Levy

This budget and Mill Levy options were reviewed by the board in the November 11th Workshop. *Ms Leavitt* asked for any input from Ms Schmidt and / or Mr Wilson regarding Mill Levy decisions with risks versus safety.

Ms Schmidt explained the varying interpretations of the two new bills (*SB24-233 & HB241001*) currently affecting the Mill Levy and property tax revenue limits. Ms Schmidt & Mr Wilson explained that starting in 2025, local governments can not collect more than 10.5% over a two year reassessment cycle compared to the base amount. The board compared 4 different mill levy scenarios. 2.501 Mill is what the Library district is entitled to. *Mr Wilson* stated an opinion that setting the base this year as high as is reasonable is the better option, and cautioned to not go too low. Ms Grieser suggested considering a consistent mill levy for the next 3-5 years. Mr Wilson noted that while legally the board could adjust the mill levy annually, maintaining a steady rate would better serve public perception.

Ms Grieser moved to set the Mill Levy at 0.5 for 2026 with a budget of \$737,193, *Mr Moffit* second, motioned carried. Ms Schmidt will draft a resolution stating the adopted 2026 Mill and budget.

13) Any other matter to come before the Board.

Mr Olson read an outline of concerns, regarding public comment. He requested that a policy be considered on next month's agenda

Ms Grieser requested Mr Cobb share his written concerns in order for the board to be prepared in the matter. Mr Cobb will send it to Ms Selby for distribution to the board.

Ms Leavitt asked how to appropriately answer public questions regarding the Library district moving to an election vs an appointment process. Ms Schmidt stated that in the ordinance establishing the Meeker Regional Library District, it designates an appointment process for Trustees. But also Library Law states that Library Trustees are appointed. There is a process to move towards an election if necessary, but it would involve an IGA and bylaw changes at minimum.

Ms Leavitt shared concern about possible mis-information being relayed to the public, by the local government regarding 24-1302. It is being stated that this legislation gives strength to Special Districts in their ability to take Mill Levy holidays. Ms Schmidt stated her reading of it did not find that information, but will check with Mr Steerman to gain some insight on their interpretation.

Ms Grieser asked if there was any update on the S. parking area lighting. Ms Selby stated Duceys has been contacted

Mr Moffitt requested a traditional display of books on Thanksgiving and the Birth of Christ in the front of the Library, starting with Abraham Lincoln's proclamation.

Next Regular Board meeting will be December 10th @ 5:30

14) Adjourn.

7:28 PM

Respectfully Submitted,

Toby Leavitt
Secretary / Treasurer Meeker Regional Library Board of Trustees

Date approved

John Moffitt, President

Date signed