

Library Card & Borrowing Policy

Reviewed and Adopted by: Meeker Regional Library District Board of Trustees

Date of Origin:

Revision:

Effective Date: 1/28/2026

Registration of Patrons

Patrons may obtain a resident Meeker Public Library (“Library”) card by providing proof of a residential address within the Meeker Regional Library District (“District”) boundaries (such as a piece of mail) and a valid form of identification (e.g., a school ID or driver’s license). Patrons will receive a Library card with a Library card number. The person in whose name the card is issued is responsible for all use of the card. A patron must be present or provide permission to library staff for an individual other than the cardholder to use their card.

Failure to pay Library fees, lost material, or return overdue Library material may result in the loss of library privileges. Patrons are allowed only one library account, any attempt to create a new account to avoid fees or overdue books will be denied.

Patrons must be 14 years of age or older to get a Library card on their own. Those 13 and under must have a parent or guardian with them.

Types of Library Cards

- *Resident*: Cards issued to patrons who own property or reside within the District’s boundaries.
- *CLC (Colorado Libraries Collaborate)*: Cards issued to any Colorado resident (please see CLC Cardholder Policy for more information). Due to potential licensing issues, CLC cards are restricted from Library digital resources.
- *Borrowing Libraries*: Cards issued to other Libraries for Interlibrary Loan purposes.

Expired Library Cards

Library cards expire every two years and must be renewed with Library staff in order to access Library material again. Expired accounts are deleted from the system if not renewed after two years of the expiration date. New accounts may be created after deletion, but patrons must show proof of address and identification again.

Confidentiality

All library cardholder records are confidential, and borrowing history is protected. The District follows Colorado Law (including, without limitation, C.R.S. 24-90-119: Privacy of User Records) to guarantee the privacy of customer records. Library staff may only disclose account

information to the cardholder upon presentation of their Library card or a valid photo ID. A minor's parent or legal guardian must present the minor's Library card or Library card number to Library staff to be given information on the account, or they may look up the information themselves online.

Cardholder Responsibilities

When patrons use their Library card, they agree to the following:

- Verify prior to checking out any borrowed materials that the borrowed materials are in good and complete condition.
- Use the borrowed materials only for the purposes for which they are designed.
- Return all borrowed materials in good and complete condition by the indicated due date.
- Pay replacement fees for any lost or damaged items.
- Report a lost or stolen Library card immediately to prevent unauthorized use. Patrons are responsible for any items checked out on their Library card until it is reported lost or stolen.
- Keep contact information associated with your Library card account (name, address, phone number) current.
- Parents and guardians are responsible for their child's borrowed materials and any associated fees related to their Library card.

Borrowing Materials

Cardholders may borrow up to 30 items at a time. Library-owned material must be checked out under an account before leaving the building. Item check-out length ranges from one to three weeks, depending on the material.

To ensure materials remain available to everyone, accounts with long overdue items are blocked from continued borrowing. Long overdue items are declared lost and the account holder billed for the replacement cost.

Damaged or incomplete items may not be accepted for return. If an item is lost, or if it is returned in a damaged or incomplete condition, the patron is charged the list price of the item entered in the Library database.